



18 May 2016

Annual General Meeting

Venue:
TUC - Congress House
Great Russell Street
London W1B 3LS

Notes of meeting

Present:	Diana Kloss	Chair
	Tom Stewart	CIEHF
	Mike Goldsmith	COHPA
	Karin Bishop	COT
	Gerard McFeely	COT
	Alison Biggs	COT
	Jenny Nissler	CSP
	Olivia Carlton	Director
	Andrew Kinder	EAPA
	Julia Smedley	FOM
	Richard Jones	IOSH
	Anne de Bono	NHS Health at Work Network
	John Chisholm	RCGP
	Julie Hayes	RCN
	Robin Cordell	SOM
	Nick Pahl	SOM
	Clare McLaughlin	RCSLT
	Hugh Robertson	TUC
	Joy Reymond	UKRC
	John Pilkington	VRA
	Julie Alexander	DH / DWP Joint Work and Health Unit
In attendance:	Anna McNeil	Secretariat
Observers:	Mandy Murphy	NSOH
	Jane Fairburn	FOHN
Apologies:	Jan Vickery	ACPOHE
	Christina Butterworth	AOHNP
	Joanna Wilde	BPS
	Emma Donaldson-Feilder	BPS
	Roger Alesbury	BOHS
	Emer McGilloway	BSRM
	Lisa Allan	COHPA
	Alastair Reid	DMS

Dame Carol Black	DWP
Richard Heron	FOM
Karen Clayton	HSE
Nattasha Freeman	IOSH
Jennifer Gardner	NHS Employers
Justin Varney	PHE
Helen Kirk	RCN

1. Welcome and introductions

Diana Kloss welcomed everyone to the meeting and in particular the new directors. DK thanked Hugh Robertson, TUC, for hosting the meeting and providing lunch for the Council.

There were no declarations of conflict of interest.

2. Minutes of the AGM held on 20 May 2015

The minutes of the AGM held on 20 May 2015 had been circulated. The minutes were approved as an accurate record. All were in favour and the minutes would now be placed on the Council's website.

Action: AM

3. Chair's Annual Report

Diana Kloss gave a brief overview of the activities of the Council for Work and Health during the past twelve months (copy attached to these minutes).

Action: AM

Tom Stewart thanked the Chair for her six years of dedicated work for the Council for Work and Health. All Council members echoed their thanks.

4. Result of the elections to the Board of Directors and their terms of office

It was noted that Christina Butterworth and Olivia Carlton had decided not to stand for re-election. Christina Butterworth would remain a member of the Council for Work and Health, representing AOHNP. DK thanked Christina and Olivia for all their work and support during their terms of office on the Board.

Elections had taken place and the following had been elected, unopposed, to the Board of the Council for Work and Health:

Robin Cordell	May 2016 - May 2019
Joy Reymond	May 2016 - May 2019
John Pilkington	May 2016 - May 2019

An election had taken place for the role of Deputy Chair and Tom Stewart had been elected unopposed.

The tenure of the Council for Work and Health Board Directors for 2016 was noted as follows:

Nattasha Freeman	May 2015 - May 2018
Tom Stewart	May 2013 - May 2019 (Deputy Chair from 2016 - 2019)
Joanna Wilde	May 2015 - May 2018
Jan Vickery	May 2015 - May 2018
Robin Cordell	May 2016 - May 2019
Joy Reymond	May 2016 - May 2019
John Pilkington	May 2016 - May 2019

DK welcomed the new members to the Board.

- 5. Future planning: appointment of a new Chair and future strategy**
DK reminded the Council members that she would stay in post as Chair until a new Chair had been identified and appointed. The Board would discuss this, and future strategy at an additional Board meeting to be held on Friday 10 June 2016.
- 6. Financial Statement and to confirm reappointment of accountants, Coulthard Mackenzie**
An income and expenditure report from 1 January 2015 – 8 February 2016 was circulated and it was noted that the current bank balance was £22,160.85 and of that amount £14,247.50 was held in restricted funds.
- DK reminded the Council that funding remained a serious issue and she asked Council members to consider if they may be able to volunteer to support the website..
- It was noted that the IOSH's annual donation of £6,000 to the Council to support the Secretariat would be invoiced annually by the Council and the funds paid directly into the Council's bank account. DK thanked IOSH for their continued generous support.
- The Council was informed that the accountants appointed last year had obtained a refund of Corporation Tax from HMRC. Members were grateful for the help and support of Coulthard Mackenzie.
- All were in agreement to reappoint Coulthard Mackenzie as the Council's accountants.
- 7. Any other business**
There was no other business.

The meeting concluded at 12.50.